



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
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(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

September 1, 2011

To: Mayor Michael D. Antonovich  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to be "WTF", is written over the printed name of William T. Fujioka.

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **REQUEST FOR EXTENSION OF REPORT BACK ON COUNTY BACKGROUND INVESTIGATION PRACTICES AND POLICIES AND LIVSCAN FEASIBILITY STUDY (DECEMBER 8, 2009 AGENDA, ITEM NO. 49-A AND SEPTEMBER 22, 2009 AGENDA, ITEM NO. 52-B)**

On December 8, 2009, on motion of Supervisor Antonovich, your Board directed the Chief Executive Office (CEO) to work with the Personnel/ Department of Human Resources (DHR) to report back on the County's current practices, policies and contract requirements relating to background investigations including all temporary agencies providing temporary staff under contract with the County and the departments receiving such staff. Background investigation activities covered in the report should include criminal, professional and credentialing. In response to your request, two initial Board memos were issued on December 24, 2009 and May 19, 2010 which provided detailed information on County background process and identified improvements to be made.

On a related matter, and on a motion by Supervisors Antonovich and Ridley-Thomas dated September 22, 2009, your Board directed the CEO to work with DHR to expedite the completion of the Live Scan Feasibility Study and other related matters. In response, an initial Board memo was submitted to your Board on May 19, 2010.

CEO staff has been diligently working with DHS staff to finalize the information requested in both motions into one combined report back to your Board. To date, much work has been completed on identifying solutions in both areas. Unfortunately, more time is needed to adequately research the issues surrounding incorporating outside vendors into the County background/Live Scan process. Therefore, an extension of 30

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days, to September 30, 2011, is requested to finalize our research and complete the recommendations to your Board.

If you have any questions, or require further information, please contact Deputy Chief Executive Officer Ellen Sandt at [esandt@ceo.lacountv.gov](mailto:esandt@ceo.lacountv.gov) or (213) 974-1186.

WTF:EFS  
SAW:ef

c: Executive Office, Board of Supervisors  
Human Resources